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| Job Title: | Children and Young Peoples Intensive Prevention Coordinator |
| Job Grade: | A3 |
| Reports to: | YP Lead Practitioner |
| Direct reports: | N/A |
| Clearance required: | Enhanced DBS |
| Key stakeholders: | Staffordshire County Council Future Matters- IPS, Breathing Space. Staffordshire Safeguarding teams, education, STARS |

### **Workplace values**

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| The post holder will be expected to live our workplace values which are:   * Honest: we are open and realistic, building trusted relationships in which we challenge, collaborate and change. * Committed: we are passionate about being the best that we can be, and we do this by keeping people at the heart of everything that we do. * Inventive: we are ambitious, drawing together skills and resources to innovate and adapt in determined pursuit of our mission. |

### **Job Purpose**

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| * This role will support the overall service delivery of young people involved in the Intensive Prevention Service (IPS) where they are at risk of becoming edge of care; and for families accessing Breathing Space, to receive support around substance misuse.To provide specialist drug and alcohol treatment and support for young people in line with NICE Guidelines * To deliver structured group work, enabling young people to make informed choices and build resilience to substance use * Deliver specialist and workforce training to IPS New Starters, Staff and Foster Carers |

### **Key accountabilities:**

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| 1. | Work with stakeholders to ensure a robust referral pathway is in place for those young people working with IPS or Breathing Space |
| 2. | To work with children and young people who require support as part of a reunification plan from local authority care back home |
| 3. | To deliver interventions including harm minimisaation advice for children, young people and families, to address drug and alcohol use and associated issues. |
| 4. | To undertake assessments, develop care plans and manage regular reviews in order to achieve agreed goals for young people using the service |
| 5. | To deliver innovative group work sessions to groups of young people, families, practitioners and staff |
| 6. | Deliver specialist and workforce training to IPS team and Foster Carers and Care Homes across Staffordshire |
| 7. | To liaise and network with a wide range of professionals working with young people across Staffordshire, maintaining effective partnerships and working agreements to improve the outcomes for the individual |
| 8. | Support young people to move on from the service when they are ready into sustainable education, employment, and universal youth provision |
| 9. | Undertake continuing professional development including participating in clinical supervision, performance reviews and attending training as/when required . |
| 10. | Work in accordance with all relevant legislation, policies & procedures and guidelines – both internal and external. This includes Humankind’s clinical governance framework . |
| 11. | Keep abreast of policy and professional development within your area of professional expertise. |
| 12. | To promote, adhere to and live our workplace values of being honest, committed and inventive. |

*This Job Description is not definitive and outlines key accountabilities – colleagues are expected to be flexible regarding their accountabilities and willl from time to time be asked to carry out other duties to ensure achievement of company goals.*

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| **Technical/ Professional Qualifications** | **Essential or Desirable** |
| NVQ Level 3 in Health & Social Care (or above or equivalent) or willing to work towards this in post. | E |
| Relevant professional qualification e.g. addiction studies, counselling, social work, therapeutic qualification or working towards such qualification/s. | D |
| **Skills** | **Essential or Desirable** |
| Proficient in Microsoft Office programmes | E |
| Ability to network and liaise effectively with partners and other agencies to ensure improved outcomes for Young People | E |
| Effective communication | E |
| **Knowledge/ Previous Experience** | **Essential or Desirable** |
| Experience of working with young people with empathy and understanding of the issues they face | E |
| Experience of drug and alcohol-related work and an understanding of the problems associated with substance misuse | E |
| Able to work flexible hours including some weekends | E |
| Experience of designing, developing and facilitating innovative group work sessions | D |
| Experience of delivering family focussed interventions | D |

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| **Competencies** | |
| **Lead and Inspire** | Defines the future direction of Humankind through identifying current and future challenges and longer-term opprtunities. |
| **Create and Innovate** | Takes a solutions-focused approach to the challenges we face as an organisation. Looks at new ways of working and responding innovatively with new ideas or developing current approaches to meet organisational needs. |
| **Developing Our Talent** | Creates a positive and supportive environment in which individuals can grow and develop enabling them to realise their full potential. |
| **Impactful Communication** | Shares information and presents ideas or themes clearly and convincingly so that others see us as open, transparent and credible, and want to engage with us. |
| **Delivering Results and Achieving Greatness** | Focuses on ourindividual drive and personal focus to succeed in delivering against our key business objectives and targets. |
| **Service Excellence** | Continues to build on Humankind’s reputation within the industry, becoming a “provider of choice” recognised by external bodies as meeting the diverse needs of our customers and delivering the highest standards of service delivery. |
| **Working Together** | Defines how we work with each other and our customers, partners, commissioners and stakeholders. |