

Volunteer Role Description

Role title	Activity Lead Volunteer – Flourish Café
Team reporting to	North Devon, Together Drug and Alcohol Services
Location	Barnstaple
Brief description of project	
<p>Together Drug and Alcohol Service is the commissioned community drug and alcohol provision for Devon. It provides a range of support, interventions and treatments for those wanting to make positive changes to their drug and/or alcohol use, as well raising awareness and supporting family members.</p> <p>We have a network of volunteer led Flourish Cafes across Devon. These are spaces that encourage people to come together, to connect, socialise and enjoy a cuppa together. Some Flourish Cafes include activities such as arts, games or mindfulness, and others have focussed times for particular groups such as women only or men only spaces.</p>	

Details of the role & tasks

The role:

You will be helping to make people feel at ease as they arrive in the building and encouraging conversation in the cafes. You may facilitate a Flourish Café session that simply provides a safe space for connection, hot drinks and chats, or, you may wish to share an interest or skill and run a focussed activity session such as mindfulness, arts, or boardgames.

Tasks may include:

- Being a friendly face and welcoming those who attend
- Taking a person's details and connecting them with the relevant member of staff, volunteer or group
- Offering a listening ear and facilitating discussions that bring people together
- Setting up the cafe, keeping the small kitchen area clean and tidy, and packing away following each session
- Making hot drinks and preparing basic food, such as slices of toast and spreads
- Promoting and signposting activities available across Together and in the wider community
- Record numbers of attendees, noting any particular topics of interest or signpostings made
- Identify and report any concerns or risks to the Duty staff or Duty Manager within the building
- Planning and delivering activities (including helping with writing risk assessments) – these could be creative based arts and craft, board games, music based, or other skills and interests that you bring with you.

Personal qualities

Skills and qualities we would love for you to bring to this role:

- A passion for chatting and connecting with people
- Professional, Honest and Committed
- Basic IT skills – some eLearning based training will need to be completed
- Good time keeping
- Able to work as part of a team, on own initiative and to instruction
- Non-judgmental towards people who experience substance misuse dependency or mental health conditions
- Clear understanding of importance of confidentiality
- Some experience of working with adults experiencing complex or multiple support needs
- A genuine interest in being part of the mission and vision of Waythrough – information is available on our website
- Ability to maintain professional boundaries, adhere to Waythrough policies, engage in supervision, and complete relevant training

Waythrough

We value our volunteers and seek to ensure their diverse roles are rewarding and beneficial to all. Waythrough holds the Investors in Volunteers accreditation.

What Volunteers can expect from us:

Volunteering with Waythrough offers people a unique chance to have a significant positive impact on people's lives. We work both with and within diverse communities across the UK and every day we see people making positive changes to turn their lives around. We offer volunteers:

- Regular supervision and support
- Induction and access to online and face to face training
- To learn and practice new skills within a teamwork setting
- To feel part of a team and the wider Waythrough organisation
- Reasonable travel expenses reimbursed with proof of journey
- Opportunities to progress and experience other areas of Waythrough's work

Our values:

Our values underpin everything we do – from how we work together through to how we design and deliver services. All our work to fulfil this vision is strengthened by our

values.

- Kindness - be generous, caring and understanding.
- Courage - be bold, trust, commit.
- Respect - everyone deserves dignity.

Location: Together Drug and Alcohol Services, Riverside Court, Castle Street, Barnstaple

Timing: 2-4 hours per week

Training: Volunteers have access to Waythrough's training platform, LearningKind, and will be asked to complete a number of training modules within their first 3 months.