

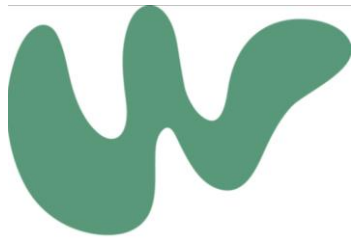
Waythrough

Job Description

Job Title:	Family Worker
Project:	North East Prisons Reconnected to Health
Base	Establishment, North East Prisons
Salary:	A3
Hours:	37
Duration:	Permanent
Clearance required:	Enhanced DBS and HMPPS clearance
Responsible to:	Family Service Manager
Job Purpose:	<p>To work as part of a team to provide collaborative support to service users and their families across all stages of recovery, supporting engagement and positive relationships.</p> <p>To provide holistic and structured case coordination and psychosocial interventions to families, carers and service users.</p> <p>To support families and service users across all stages of custody including transition planning for transfer or release.</p> <p>Working to ensure effective delivery of care within the wider Reconnected to Health service model.</p>

Main duties and responsibilities:

- To lead effective case management for allocated families/carers, including on-going processes such as risk assessments, risk management plans and safeguarding assessments and plans.

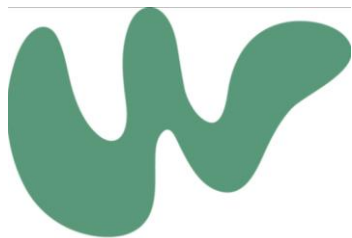


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- To provide a range of support to families utilising a range of methods, including evidenced based psychosocial interventions, group work, community outreach and collaborative working with community agencies.
- To deliver programmes of evidence based interventions to address specific needs of families including parenting skills, mental health and health and well being.
- To provide information on harm reduction, substance awareness, treatment options and other relevant information to families/carers to promote increased understanding and awareness of addiction and recovery.
- Act as a point of contact for families/carers, planning communication flexibly to meet individual family needs.
- Build professional, positive relationships with families/carers based on trust and respect, modelling effective communication and reliable support.
- Promote the Think Family approach across both Waythrough's service team and the wider Reconnected to Health Partnership team.
- Support families to use universal services effectively, promoting community engagement and sustainable sources of support.
- Promote and support family/carer engagement with the full range of family, carer and health and wellbeing support services.
- To support families and service users during their loved one's transition within the prison system through, where possible, planned preparation for release or transfer. This will include effective partnership working with a range of community and prison-based services.
- Plan appropriate exits with the family, ensuring ongoing support from relevant services if needed.
- To promote visible recovery to families and carers, including where appropriate contact with families/carers of people in sustained recovery.
- Ensure that all children's and adult's safeguarding issues are dealt with in line with all local and Humankind's safeguarding policies and procedures

Key Duties:

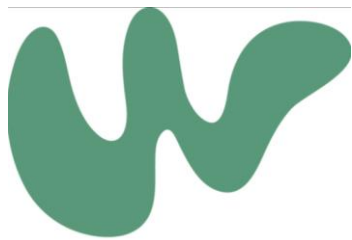


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In carrying out the above duties the post holder will:

- Comply with all monitoring and evaluation systems, collecting and monitoring information as appropriate and provide reports when required, actively contributing to the service achieving successful service user outcomes.
- Maintain accurate, up to date records and work in accordance with organisational guidelines and procedures.
- Strive to reduce substance related harm to individuals and the wider community.
- Comply with all aspects of Waythrough's Code of Conduct and adhere at all times to national/local and Humankind safeguarding policies.
- Comply with all Prison Service requirements including safe systems of work, Prison Service orders and instructions, identified training and security procedures.
- Provide information in accordance with Waythrough's confidentiality policy to the wider team supporting service users ensuring a holistic recovery approach.
- Uphold data protection legislation, including both local and formally agreed information sharing protocols and service user confidentiality agreements.
- Actively participate in supervision and provide evidence of achieving performance targets alongside other supervision requirements as detailed within Humankind's supervision policy.
- Seek to improve personal performance, contribution, knowledge and skills.
- Participate in appraisal and learning and development processes.
- Recognise personal and professional boundaries and work within Waythrough's clinical governance framework at all times.
- The post holder will be required to work flexibly across operational sites and within an agreed number of hours to maintain appropriate service provision. This will include evening and weekend working.
- Provide a full range of service interventions in an outreach and in-reach capacity including satellite offices and partnership co-location venues with other organisations.
- Contribute to maintaining safe systems of work and a safe environment.
- Comply with all relevant policies and procedures.
- To report all problems and incidents to a senior Waythrough Manager at the earliest opportunity.
- Undertake other duties appropriate to the grade and spirit of the post.



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Note:

This job description is intended to provide a guide to the general duties and responsibilities of the post. It should not be regarded as a contractual document. It will be reviewed regularly and may be varied at the discretion of Humankind.



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Person Specification	Essential	Desirable	Where evidenced
A minimum of 2 years of experience working with Children, Young People and Families	X		Application Form / Interview/ Reference
A relevant qualification for the post (i.e. Working with Families Level 3).		X	Application Form / Interview/ Reference
Good communication skills e.g. active listening, identifying key messages, negotiating, problem solving, ability to challenge appropriately.	X		Application Form / Interview/ Reference
Ability to maintain professional boundaries and resilience whilst supporting families intensively, sometimes in stressful situations.	X		Application Form / Interview/ Reference
Ability to work in partnership with a range of professionals and broker their support for families and service users.	X		Application Form / Interview/ Reference
Ability to keep concise and accurate records which support effective case management.	X		Application Form / Interview / Reference
Ability to identify and respond to risk to children or vulnerable adults, in accordance with safeguarding policies and processes.	X		Application Form / Interview / Reference



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Person Specification	Essential	Desirable	Where evidenced
Experience/qualification in therapeutic interventions (i.e. MI, CBT, MST) including group work.		X	Application Form / Interview / Reference
Effective time management and organisational skills.	X		Application Form / Interview/ Reference
Experience of attending multi agency groups including adult and children's services led meetings.	X		Application Form / Interview/ Reference
Willingness to work outside of standard office hours as and when required.	X		Application Form / Interview/ Reference
Experience of using IT based MIS to record information.	X		Application Form / Interview/ Reference
Sound knowledge and understanding of data protection, information sharing and confidentiality agreements.	X		Application Form / Interview/ Reference
Full driving licence and regular access to a car.	X		Application Form / Interview / Reference



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