

Job Description

Job Title	Sessional Recovery Coordinator
Function	Service Delivery
Department/Team	New Vision Bradford
Reports to	Service Manager
Direct Reports	N/A
DBS Check Level Required	Dependant of service
Grade/Job Evaluation Level	Core - Coordination
Salary Banding	Individual Contributor C
Created/Reviewed date	September 2026

You will be working for

(Description of Waythrough and specifics of Service/Function/Office)

New Vision Bradford is a partnership between Waythrough, The Bridge Project, Project 6 and Creative Strength. Together, the partnership delivers an adult substance misuse service across the Bradford District.

We provide a safe and supportive environment where people can develop life skills and confidence, helping them rebuild their lives and become active, contributing members of their community.

Purpose of the Role

To work as part of the New Vision Bradford team, providing collaborative recovery planning and case management to adults experiencing substance misuse issues, including opiate, non-opiate and alcohol use. The role will support individuals through every stage of their recovery journey, from assessment and engagement through structured treatment to sustained recovery.

Key Accountabilities

(List of accountabilities specific to this role)

Planning/Service Delivery

- Manage an adult caseload involving a range of substance use issues, including opiate, non-opiate and alcohol use.
- Devise, implement and review ongoing recovery and treatment plans.
- Facilitate and promote individuals' progression from initial engagement through structured treatment to sustained recovery.
- Reduce substance-related harm to individuals and the wider community.
- Support prescribing and scripting processes.
- Support evening clinics where required.

People / Partnership Working

- Work collaboratively with key partners, colleagues and multidisciplinary teams to achieve the best health and wellbeing outcomes for individuals.

General Accountabilities

(List of accountabilities applicable to all roles)

- Work collaboratively with colleagues, partners and other relevant services to support effective engagement and joined-up care.
- Maintain accurate and up-to-date case notes, records and reports in line with organisational requirements.
- Review individual recovery, treatment and risk plans within appropriate timescales.
- Promote and adhere to the organisation's equality, diversity and inclusion approach.
- Work in accordance with relevant legislation, policies, procedures and safeguarding requirements.



Additional Information

- This is a permanent sessional role.
- The role includes supporting evening clinics where required.
- A driving licence and access to a vehicle are required.

Values and Competencies

Our Values

- **Kindness** - Be generous, caring and compassionate
- **Courage** - Be bold, trust, commit
- **Respect** - Everyone deserves dignity

Person Specification

Qualifications	Essential or Desirable
NVQ Level 3 in Health & Social Care (or above or equivalent), or willingness to work towards this in post.	Desirable

Skills	Essential or Desirable
Excellent communication and interpersonal skills.	Essential
Ability to work collaboratively within a multidisciplinary environment.	Essential
Ability to manage a caseload, organise workload and maintain accurate records.	Essential

Experience	Essential or Desirable
Experience of working with people affected by alcohol and/or drug use and/or individuals with complex and multiple needs.	Essential



Experience of recovery planning, case management or supporting people through treatment and recovery.	Desirable
Experience of multi-agency or multidisciplinary working with a range of partners.	Essential
Understanding of substance-related harm and approaches that support positive recovery outcomes.	Desirable
Ability to support people to engage with treatment and work towards recovery goals.	Essential
A driving licence and access to a vehicle.	Essential
Ability and willingness to support evening clinics where required.	Essential

